

PRESERVING

Preserving the integrity of your historic property

As you undertake the regular maintenance of your property, here are some of the simple items that should be preserved to maintain its architectural integrity:

- ♦ Windows
- ♦ Doors
- ♦ Porches / Railings
- ♦ Brick finishes
- ♦ Wood siding
- ♦ Signs/ Awnings



For more information or to download a copy of the Historic Guidelines for downtown Kendallville, please visit:

www.kendallville-in.org

New to the neighborhood?
If you have new neighbors, please share this information with them or contact us so that we can welcome them to the neighborhood.

Questions?
For general questions about historic preservation, design guidelines, or material selection, please contact Indiana Landmarks at:

(574) 232-4534, ext. 3



Preserving HISTORIC DOWNTOWN KENDALLVILLE



A GUIDE TO THE CITY OF KENDALLVILLE'S REQUIREMENTS FOR YOUR HISTORIC COMMERCIAL PROPERTY

REQUIREMENTS

Because your property is located within a historic district . . .

all exterior repairs or changes to your property require a certificate of appropriateness. Your historic property is of great importance and value to the city, and this requirement helps ensure that your property maintains its unique character.

The certification process is simple, and in most cases, certificates of appropriateness can be quickly issued for work related to:

- ◆ Repointing / masonry work
- ◆ Landscaping
- ◆ Fencing
- ◆ Signage / awnings
- ◆ Door replacement
- ◆ Railing replacement
- ◆ Mechanical system upgrades
- ◆ Roofing or siding replacement

Some cases, however, do require review by the Historic Preservation Commission.

NOTE: A COA is not needed for regular repairs or maintenance when the same material will be used to simply replace a part of the building that has been damaged.

Thank you for being part of Kendallville's new Downtown Local Historic District! Local designation is an honor and documents that your property contributes significantly to the unique historic and architectural character of downtown Kendallville.

Commission Members include: Keith Ballard, Terry Housholder, Stephane Langelier, and Jerry Spaw.

The commission meets on the first Wednesday of each month at noon to review applications from building owners who would like to make changes to the exterior façade of their building.

The application for a Certificate of Appropriateness (COA) is simple to complete and can be found on the city's website at www.kendallvillein.org/documents. Staff is available to assist you throughout the COA process.

If you are planning to apply for a façade grant from the Kendallville Redevelopment Commission, you will need to have a Certificate of Appropriateness from the HPC to be eligible for funding.

Completed applications should be sent to Debra Parcell with Indiana Landmarks at dparcell@indianalandmarks.org.

Once a Certificate of Appropriateness is obtained, a placard will be placed on the exterior of the building to let others know that the work has been approved. Thank you for your ongoing stewardship of one of Kendallville's valuable historic landmarks.



HERITAGE

Kendallville's proud heritage . . .

has been preserved in our historic downtown and in buildings like yours.

The city of Kendallville's Historic Preservation Commission was created to assist you in preserving that heritage.

As an owner of one of Kendallville's designated historic properties, we appreciate your commitment to maintaining your property.

We are here to help you preserve and enhance the investment you have made in your property and in Kendallville.

